

BOARD OF COUNTY COMMISSIONERS

MINUTES

JUNE 13, 2016

Rod Cleveland led in **prayer** and **pledge of allegiance**.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 13th day of June 2016 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Harold Haralson, Vice-Chairman
Paul Meyer, Foreman, representing Darry Stacy, Member
Tammy Belinson, Secretary

Darry Stacy, Member, was absent.

Others present: Assistant District Attorney James Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Melinda Duke, Susan Reese, Teri Cox, Christine Cartmell, Susan Burr, George Mauldin, John Roberts, Laura Smith, Rhiana Caldwell, Bryan Jenkins, Annette Pretty, Bryant Rains, Brenda Hill, Denise Ellison, Christy Morren, Robert Lafferrandre, Jesse Vap, Julia Curry, Teresa Loving, Linda Stinnett, Tony Terrell, Rhonda Hall, Todd Gibson, Bruce Wilson and Cindy Johnson.

After the reading of the minutes of the Regular Meeting of June 6, 2016, and there being no additions or corrections, Harold Haralson moved that the minutes be approved. Paul Meyer seconded the motion.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Paul Meyer, yes.
Motion carried.

A. Bid Openings:

1. Upon the recommendation of Assistant Purchasing Agent Susan Reese, Rod Cleveland moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **Bid #COM3-1756** – Proposal for construction of Bridge on Moffat Road located in District #3.

The vote was: Harold Haralson, yes; Paul Meyer, yes; Rod Cleveland, yes.
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY					
List of Individual Bidders					
		RRY Services L.L.C.	Meridian Contracting Inc.	River Ridge Construction	
BID:	#COM3-1756				
DEPT:	Commissioners				
DATE OPENED:	6-13-16	1	2	3	Awarded To:
List of Individual Items					Tabled on
Proposal and Specifications for Construction of a Bridge Structure for a 65 foot long I-beam bridge with a concrete deck in Cleveland County for the Commissioner for District #3.					6-13-16
Approximate Start Date:		10/1/2016	TBD	ASAP possible after contracts, July 10th	
Approximate End Date:		12/31/2016	90 Days Upon NTP	When finished 90 days	
	Quantity				
506(A) 1322 Structural Steel	14546.00 LB	\$54,547.50	\$87,276.00	\$83,639.50	
509(A) 1326 Class AA Concrete	47.70 CY	\$10,665.00	\$21,465.00	\$11,400.30	
511(A) 1332 Reinforcing Steel	7250.00 LB	\$6,525.00	\$9,062.50	\$7,250.00	
514(A) 6010 Piles, Furnished (HP 10 X 42)	200.00 LF	\$5,800.00	\$10,000.00	\$6,000.00	
514(A) 6011 Piles, Furnished (HP 12 X 53)	660.00 LF	\$29,700.00	\$46,200.00	\$23,100.00	
514(B) 6292 Piles, Driven (HP 10 X 42)	200.00 LF	\$1,600.00	\$6,000.00	\$3,800.00	
514(B) 6294 Piles, Driven (HP 12 X 53)	660.00 LF	\$5,280.00	\$19,800.00	\$12,540.00	
SP 26 GA. Tensile Form	1755.00 SF	\$5,265.00	\$14,040.00	\$9,740.25	
SP 12 GA. Sheet Piling Beam Guardrail on the Bridge	2304.00 SF	\$19,584.00	\$29,952.00	\$13,824.00	
SP Bridge Construction Traffic	150.00 LF	\$2,100.00	\$2,700.00	\$5,250.00	
880(J) 8905 Control	1.00 LSUM	\$2,000.00	\$6,162.00	\$9,200.00	
Sub-Total Bridge:		\$143,066.50	\$252,657.50	\$185,744.05	
201(A) 0102 Clearing and Grubbing	1.00 LSUM	\$5,000.00	\$7,500.00	\$24,950.00	
202(H) 0185 Earthwork	1.00 LSUM	\$25,000.00	37,956.50	\$15,900.00	
221 C 201 Temporary Silt Fence	1500.00 LF	\$1,500.00	\$4,500.00	\$11,250.00	
221(F) 0100 Temporary Silt Dike	200.00 LF	\$1,000.00	\$2,000.00	\$3,600.00	
230(A) 2806 Solid Slab Sodding	4000.00 FY	\$12,000.00	\$12,000.00	\$24,000.00	
233(A) 2817 Vegetative Mulching	1.00 AC	\$100.00	\$275.00	\$1,650.00	
402(E) 0225 TBSC Type E	515.00 TON	\$14,420.00	\$28,325.00	\$26,702.75	
SP Gd Rail Anchor Unit (Type III)	4.00 EA	\$8,000.00	\$10,800.00	\$7,883.00	
Sub-Total Roadway:		\$67,020.00	\$103,356.00	\$115,935.75	
Total Bid Price:		\$210,086.50	\$356,014.00	\$301,679.80	
Contact Person:		Nathan Jacobs	Tyler Davis	Brady Burke	
Title:		P.O. Box 2283	17500 S. Sooner Rd.	PO Box 51	
Address:		Stillwater, OK 74076	Norman, OK 73071	Newkirk, OK 74647	
Telephone Number:		405-377-8763	405-928-5959	580-362-1300	
Fax Number:		405-377-8844	405-928-5554	580-362-1304	
NON-COLLISION AFFIDAVIT:		YES	YES	YES	

2. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **Bid #SHE-1757 – One-Year (1) Non-Encumbered Contract for Inmate & Detention Supplies for Cleveland County**. The bid term will be from July 1, 2016 through June 30, 2017.

The vote was: Paul Meyer, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders

	Charm-Tex	Fabriclean Supply	Harvey Sales	ICS Jail Supplies, Inc.	Treat's Solutions	MSC Industrial Supply Co.	South Central Industries, Inc.	Anchortex Corporation	Walter F Stephens Jr. Inc.	Bob Barker	Justice Packaging	Page 1
BID: #SHE-1757	1	2	3	4	5	6	7	8	9	10	11	Awarded: Table 508
DEPT: Sheriff Department												
DATE OPENED: 6-13-16												
<p>List of Individual Items</p> <p>One-Year (1) Non-Encumbered Contract for Inmate & Detention Supplies.</p> <p>The bid term will be from bid July 1, 2016 through June 30, 2017.</p>												
DELIVERY:	7-30 day	2 days	7 days	30 days	5 days	————	15 days	15 days	7-15 days	10-12 days	14 days	
								Most items will be delivered within 15 days. If there is any backorder we will advise at time of order.				
COMMENTS/EXCEPTIONS:				sanitary napkins are packed 288/cs				Sheets and towels must be ordered in full bale increments.	Bid same kits as we are currently supplying and same razor as supplied on contract before.			
CONTACT PERSON:	Stan Danzger	Angie Christian	Vickie Kennedy-Sgini	Meagan Eisenman	Jess Mazey	Mark Williams	Tina Hanna	Andrew Bender	Carla Baker	Robin Finn	David Hagan	
TITLE:	VP of Sales	Janitorial Sales Mgr.	Office Manager	Bid Manager	Sales Rep.		Executive Director	President	President	Contract Specialist	President	
ADDRESS:	1618 Coney Island Ave. Brooklyn, NY 11230	201 Ann Arbor OKC, OK 73127	1330 W Main St. OKC, OK 73106	PO Box 21056 Waco, TX 76702	6220 Melrose Lane OKC, OK 73127	4325 SW 21st St. Oklahoma City, OK 73108	PO Box 3766 Shawnee, OK 74801	420 Commerce Lane, Suite 3 West Berlin, NJ 08091	415 South Avenue Franklin, OH 45005	134 N Main Street Fuquay Varina, NC 27326	202 Bourne Blvd #130 Savannah, GA 31408	
TELEPHONE NUMBER:	718-252-8100	405-232-9289	405-236-3438	254-751-1566	405-787-8222	405-822-3126	405-275-3851	856-768-5240	800-543-7960	800-334-9880	800-253-2352	
FAX NUMBER:	718-258-8303	405-272-1034	405-236-0754	254-751-0299	405-787-8221	405-946-9114	405-275-7001	856-768-5547	800-349-2133	800-322-7537	866-554-2569	
EMAIL:	stan@charm-tex.com	acchristian@fabriclean.com	vsgini@harveysales.com	meagan@icsjail.com	jessm@treatssolutions.com	branchok@mtcch.net.com	scfhanna@yahoo.com	abids@anchortex.com	wfs45005@aol.com	robinfinn@bobbar.com	Dave@justicepkg.com	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	

3. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Harold Haralson, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **Bid #SHE-1758 – One-Year (1) Non-Encumbered Contract for Jail Supplies for Cleveland County**. This bid term will be from July 1, 2016 through June 30, 2017.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Paul Meyer, yes. Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders										Page
	Charm-Tex	Fabricean Supply	Harvey Sales	Treat's Solutions	ICS Jail Supplies, Inc.	Massco, Inc.	Bob Barker Company	South Central Industries, Inc.	MSC Industrial Supply Co.	
BID: #SHE-1758	1	2	3	4	5	6	7	8	9	Awarded:
DEPT: Sheriff's Department										Tabled on 6/15/16
DATE OPENED: 6-13-16										
List of Individual Items										
One-Year (1) Non-Encumbered Contract for Jail Supplies.										
The bid term will be from July 1, 2016 thru June 30, 2017										
DELIVERY:	7-30days	2 days	7 days	5 days	30 days	3 days	7-10 Days	10 days	_____	
COMMENTS/EXCEPTIONS:	_____	_____	_____	_____	_____	Thank you for the opportunity to partner with you!	See spec's for any product exceptions	_____	_____	
CONTACT PERSON:	Stan Danzger	Angie Christian	Vickie Kennedy-Sgroi	Jess Maxey	Meagan Eisenman	Dan Brummel	Robin Finn	Tina Hanna	Mark Williams	
TITLE:	VP of Sales	Janitorial Sales Mgr	Office Manager	Sales Rep.	Bid Manager	Account Exec.	Contract Specialist	Exec. Director		
ADDRESS:	1618 Coney Island Ave. Brooklyn, NY 11230	201 N Ann Arbor OKC, OK 73127	1330 W Main St. OKC, OK 73106	6220 Melrose Lane OKC, OK 73127	PO Box 21056 Waco, TX 76702	4118 Will Roberts Pkwy OKC, OK 73108	134 N Main Street Fuquay Varina, NC 27526	PO Box 3766 Shawnee, OK 74802	4325 SW 21st Street Oklahoma City, OK 73108	
TELEPHONE NUMBER:	718-252-8100	405-232-9289	405-236-3438	405-787-8222	254-751-1566	405-947-6006	800-334-9880	405-275-3851	405-946-9090	
FAX NUMBER:	718-258-8303	405-272-1034	405-236-0754	405-787-8221	254-751-0299	405-942-3318	800-322-7537	405-275-7001	405-946-9114	
Email Address:	stan@charm-tex.com	angiec@fabriceansupply.com	vickie@harveysales.com	jmaxey@treatssolutions.com	bids@icswaco.com	d.brummel@massco@gmail.com	robinfinn@bobbarke.com	scithanna@yahoo.com	branchokc@mscdirect.com	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES	YES	YES	YES	YES	

B. Old Business:

1. Chairman Rod Cleveland said the Board will discuss **Cleveland County Workers Compensation Coverage** at the end of the meeting.
2. Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Harold Haralson, to **table** the awarding and/or rejecting of the bids until a later date for **Bid #BE-1752** – One (1) Year Non-Encumbered Contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2016 through June 30, 2017. The vote was: Paul Meyer, Rod Cleveland, yes; Harold Haralson, yes. Motion carried.

C. Items of Business:

1. Presentations were made by Julia Curry, Teresa Loving and Linda Stinnett on the Pre-Trial Program.
(Clerk’s Note: Item No. 1 is not considered a consent agenda item.)

Chairman Rod Cleveland said that the following Items, No. 2 through No. 21 are **Consent Items** and are routine in nature; therefore, Harold Haralson moved, seconded by Paul Meyer, to **approve** the following with a correction on Item No. 16, changing the amount from \$1,294.10 to \$1,294.00 due to an inadvertent clerical error:

2. **Agreement** with Gallagher Benefit Services as an employee benefits consultant for Cleveland County.
3. **Award Quote** from Robinett’s Remodeling, LLC, the lowest quote received, in the amount of \$8,250.00 to remodel a second office, Judge’s Chamber and restroom in the Cleveland County Courthouse per Title 61, Sec. 102 & 103.
4. **Contract** between Cleveland County Sheriff’s Department and Del Nero Communications Management, LLC for monthly wireless internet services for the period July 1, 2016 through June 30, 2017 in the amount of \$395.00 per month..
5. **Contract** between Cleveland County Sheriff’s Department and bfac.com for unlimited text messages through the bfac texting portal for up to 5,000 users in the amount or \$3,100.00 for the period July 1, 2016 through June 30, 2017.
6. **Cooperative Extension Services Contractual Agreement** between Oklahoma State University acting for and on behalf of its Cooperative Extension Service and the United States Department of Agriculture and Cleveland County Board of Commissioners for the fiscal year 2016-2017.
7. **Contract** between Cleveland County Sheriff’s Department and Moore Norman Technology Center to furnish law enforcement and school resource officer functions from July 1, 2016 through June 30, 2017 at MNTC Franklin Road and South Penn Campuses.
8. **Contract** for the Detention Transportation Services Agreement between Cleveland County Commissioners and Office of Juvenile Affairs (OJA) where the Sheriff’s Department will provide transportation of juveniles for the period July 1, 2016 through June 30, 2017.
9. **Agreement** between Cleveland County District #3 and Waste Disposal Services, Inc. to collect waste from a 6 yard container one time per week beginning July 1, 2016 through June 30, 2017 in the amount of \$100.00 per month.

10. **Agreement** between Cleveland County Fairgrounds and Del Nero for monthly service 4Mbps Plan for 12 users in the amount of \$75.00 per user per month for the period July 1, 2016 through June 30, 2017.
11. **Agreement** between Cleveland County Fairgrounds and Schendel Pest Services for monthly service in the amount of \$40.00 for the period July 1, 2016 through June 30, 2017.
12. **Agreement** between Cleveland County Fairgrounds and Eureka Water for purchase of Ozarka 5 gal water in the amount of \$6.20 each for the period July 1, 2016 through June 30, 2017.
13. **Contract Agreement** between OSU Extension Office and Schendel Pest Services for spraying for roaches, ants, spiders, etc. at a monthly cost of \$50.00 per month effective July 1, 2016 through June 30, 2017.
14. **Agreement** between Cleveland County Sheriff’s Office and Candace Gabriel for Contract Labor for a “Safe Exchange Program” beginning June 16, 2016 and shall run for a period of 6 months with a fee not to exceed *\$1000.00.
(**Clerk’s note:** Is corrected from “a fee not to exceed \$1,000.00” to “pay a fee not to exceed \$1,000.00 per month for services rendered, upon receiving two completed and required time sheets and documentation from Consultant as required.)
15. **Award** the low quote from Alameda Heat & Air in the amount of \$7,450.00 to install a new HVAC system at the Cleveland County Fairgrounds per Title 61, Sec. 102 & 103.
16. **Award** the low quote from Waters Electric Inc. the amount of *\$1,294.10 for electrical installation for the new HVAC system at the Cleveland County Fairgrounds per Title 61, Sec. 102 & 103.
(**Clerk’s Note:** *\$1,294.10 should read \$1,294.00.)
17. **Agreement** between AT&T and the following offices for the period July 1, 2016 through June 30, 2017:

615 E. Robinson	5 lines @ \$25.95 per line per month
1670 W. Tecumseh Rd.	4 lines @ \$25.95 per line per month
6706 E Alameda	4 lines @ \$25.95 per line per month
601 E Robinson	5 lines @ \$25.95 per line per month
14701 S. Westminster Rd	4 lines @ \$25.95 per line per month
9050 HWY 77	5 lines @ \$25.95 per line per month
18. **Resolution** Determining Maximum Monthly Highway Expenditures:

<u>ACCOUNT</u>	<u>AMOUNT</u>
T1A	\$ 1,477,145.38
T1C	\$ 12,704.25
T2A	\$ 4,710,579.56
T2B	\$ 17,119.99
T3	\$ 1,907,122.91
TOTAL UNRESTRICTED	\$ 8,124,672.09

19. Approval of the following Blanket Purchase Orders submitted for the following Departments:

District #3

16-4910-T2A	O’Reilly Automotive	\$ 1,000.00
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Sheriff

16-4927-CFBCHS2	Total Beverage Service	\$ 75.00
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20. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 15/16

General:

16-0026-B1C	16-0029-B2A	16-0430-F2	16-1591-B2A
16-2993-R2	16-3081-CCJC2	16-3104-B2A	16-3426-CCJC2
16-3605-CCJC2	16-3768-B2A		

Highway:

16-0564-T2A	16-3196-T2A	16-3213-T2A	16-3291-T2A
16-3453-T2A	16-3797-T2A	16-4195-T2A	16-4555-T2A

Health

16-1144-MD1C	16-1575-MD2	16-3460-MD2	16-3461-MD2
16-3836-MD1C	16-4302-MD2		

Fairgrounds

16-0694-FG2	16-0837-FG2	16-0943-FG2	16-1345-FG2
16-2683-FG2	16-3417-FG2	16-3503-FG2	

21. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 15/16

a. General Fund	\$ 164,164.79
b. Highway Fund	\$ 54,275.66
c. Health Fund	\$ 346,284.09
d. Sheriff Service Fee Fund	\$ 69,400.00
e. Sheriff Commissary Fund	\$ 13,395.64
f. Sheriff Jail Fund	\$ 8,000.00
g. Sheriff Revolving Fund	\$ 501.00

h. Treasurer’s Certification Fee Fund	\$	68.00
i. Fairgrounds Fund	\$	3,132.40

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Paul Meyer, yes.
Motion carried.

END OF CONSENT DOCKET.

- D. There was no **new business** to come before the **Board** for discussion.

- E. During **Commissioner’s** discussions regarding **County Business**, Commissioner Haralson introduced Brenda Hill, interim County Extension Director.

- F. There were no **comments** made by the **Public**.

- G. Harold Haralson moved, seconded by Paul Meyer, to **go into Executive Session at 1:20 p.m.** for the purpose of the following: Pursuant to 25 O.S. 307 B.4. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.
The vote was: Harold Haralson, yes; Paul Meyer, yes; Rod Cleveland, yes.
Motion carried.

- H. At 1:35 p.m., the meeting is back from Executive Session, during such time the Board of County Commissioners only discussed what was on the agenda and took no action or votes on the following: Pursuant to 25 O.S. 307 B.4. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.
Harold Haralson moved, seconded by Paul Meyer, to **reconvene** into open session.
The vote was: Paul Meyer, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

Chairman Cleveland moved to **appoint** Harold Haralson as the County’s settlement authority during the mediation for the pending legal action. Paul Meyer seconded the motion.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Paul Meyer, yes.
Motion carried.

Chairman Rod Cleveland called for a return to “Item No. 1” under Old Business as follows:

1. Cleveland County Workers Compensation Coverage.

Following a discussion with Bruce Wilson, Harold Haralson moved to **appoint** HUB as the County’s Agent and to obtain a policy from Comp Source for the County in order to finalize today.

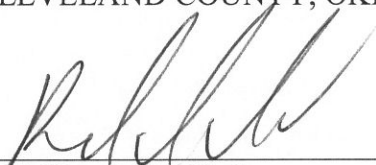
Rod Cleveland seconded the motion.

The vote was: Harold Haralson, yes; Paul Meyer, yes; Rod Cleveland, yes.

Motion carried.

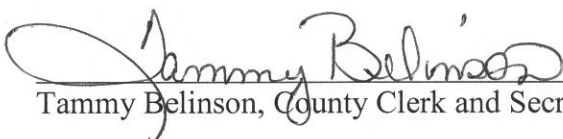
- I. There being no further business to come before the Board, Harold Haralson moved that the meeting be **adjourned** at 1:54 pm. Rod Cleveland seconded the motion. The vote was: Harold Haralson, yes; Paul Meyer, yes; Rod Cleveland, yes. Motion carried.

BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA



Rod Cleveland, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by: 

Deputy County Clerk